

Job Descriptions—Lip Syncs:

HOST

Make sure the performers are here, and let them know they go in the order they are listed, unless they agree to trade. Remind the nervous people its better for their grade to perform when they are assigned, even if they don't feel 'ready', and then REDO later. Introduce the performers by name and MAKE US APPLAUD FOR THEM, by being cheerful, energy-filled and enthusiastic. Calm and help the performers as best you can, and let Mrs. Uthoff know if they need help.

Guard the door and don't let people in or out during the performances. Let the next group know they may start setting up as soon as critiques are underway.

Lead the clapping for the performer when their performance is done and stand NEXT to them during the critique...maybe have a helper turn audience lights on and off for you during critiques.

Choose 5-7 critiquers from alternating sides of the room, while the other side does WRITTEN comments...try to choose new people each time, even if their hand is not up. Make them stand up and use a loud voice, remind them to tell the performer something they did WELL first, if possible. The idea is to say "YEA, you did a nice job! Now, here's some ideas you could try to get BETTER." YOU get to give final comments, remind people not to just repeat somebody else's comment unless they have a new way to say it. ALWAYS ASK MRS UTHOFF IF SHE HAS ANY COMMENTS (or KSU Aide, Sub, Etc.), Then say, "OK, lets bring _____down, great job", etc. and clap them down.

THANKS FOR BEING A GREAT HOST!

SOUND

Set up the boom box, tape player or turntable each performer needs..talk to them before class starts about how loud, WHERE to start the tape/CD and when to fade out or stop the tape. Fading out is usually better if it happens in the middle of a song. Make sure the door is shut before we start. We want to run the sound facing the audience , as loud as we can without bothering other classes or the library upstairs. Give oral comments during critiques sometime, but you do not have to write one unless you want to. Give the performer back their CD at the end at the end of class, and pack up the sound equipment if you are 2nd or 6th hour & return to Drama classroom. THANKS for being a great sound technician!

CAMERA HELP

Get the video camera set up in the performance space very carefully. Make sure you have received TRAINING first about the tripod. Find the RIGHT VIDEOTAPE for your class and make sure the tape is cued to the correct spot for taping.

You may TAPE the performers if you feel comfortable...try to get some full body angles while they are moving a lot, but if still, go in to their face so we can see them lip sync. If you have Mrs. Uthoff tape for you, take NOTES for her.

Make sure you leave extra tape at the beginning and end so we don't tape over their performances. DON't tape the critique session. If the performer has their OWN TAPE, make sure that one gets in the camera.

If you are the last class of the day, return the camera carefully to the room/case. You may need to return it to the library as well...just ask.

You can give oral comments to the person during critiques, but you do not have to write comments.

THANKS for being a great Camera Person!